



Summer Staff Job Description

Aquatics Director

Ryan French, 2009 Camp Director

April Baker, 2009 Camp Director

PO Box 95, New York, NY 10028

Phone (212) 737-8258; Fax (212) 737-0098
camp@shilohnyc.org

General Responsibilities: To supervise all aspects of the pool and camp's aquatics program, and help maintain safety standards according to DOH policy.

Ratio: One per camp

Qualifications and Certifications:

- * 18 years of age & High school graduate
- * minimum 1 season experience with pool supervision and activities
- * current and NY state accepted CPR certificate (ARC) & First Aid for the Professional Rescuer (ARC) or equivalent
- * preferred if certified as Progressive Swimming Instructor (WSI)
- * Qualified Lifeguard according to NY State Code) -> ARC Lifeguard or equivalent

Responsible to: Camp Directors

Specific Responsibilities:

1. Adhere to the policies set forth by New York State and Camp Shiloh as stated in the manual and materials given or revisions thereafter.
2. Supervise/perform the necessary camper swim testing at the beginning of each new session, prior to any camper swimming.
3. Adequate supervision to ensure injury and emergency procedures are handled according to standards.
4. Provide supervision of assigned pool area, staff, and its occupants; ensure gate is locked at all times when pool is not in use and under supervision.
5. Lead staff member for daily swim classes.
6. Handle pool area emergencies and injuries, including emergency preparations.
7. Ensure camp's daily water testing is completed daily according to NY State Code.
8. Report incidents that are required by the local health department code within 24 hours.
9. Report any discipline problems to the Youth Counseling Coordinators.
10. Teach/facilitate daily Cross Training class.
11. Effectively mentor and teach a Counselor In Training (CIT) as they serve as the aquatics assistant.
12. Assist other support staff as requested with major camp tasks.

Stipend: \$1000—\$1,200 depending experience

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