



# Summer Staff Job Description

## Cabin Counselor

Ryan French, 2009 Camp Director

April Baker, 2009 Camp Director

PO Box 95, New York, NY 10028

Phone (212) 737-8258; Fax (212) 737-0098

Camp@shilohnyc.org

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**General Responsibilities:** To supervise and guide children during their camp stay.

**Ratio:** 20 counselors (10 male / 10 female)

**Qualifications and Certifications: (for Shiloh and NY state)**

- \* 18 years of age and High School graduate / GED equivalent
- \* previous experience in supervising children for camping or equivalent training course
- \* positive attitude with energetic personality; able to resolve conflicts in respectful, Christian manner
- \* prefer some training/background in First Aid and CPR
- \* Spiritual life that reflects a deep commitment to Jesus Christ
- \* Ability to place the needs of the campers and other staff above self

**Responsible to:** Camp Directors

**Specific Responsibilities:**

1. Read and adhere to policies set forth by New York State and Camp Shiloh as stated in the manual and materials given or revisions thereafter.
2. Attend all training and staff meetings as assigned.
3. Help with arrival and orientation of campers.
4. Teach and guide assigned campers during designated times.
5. Report any camper injuries to Health Director.
6. Set the example for campers with respect to cleanliness, punctuality, responsibility, exemplary social skills, and above all, a Christ-like attitude.
7. Adhere to the discipline procedures as set forth by the staff camp manual.
8. Actively participate with enthusiasm and excitement in all camp activity programs, as overseen by the Activities Director.
9. Maintain a safe environment and interaction with campers.
10. Maintain order, fairness, respect, and fun in cabin.
11. Teach/facilitate daily Bible class and Close Encounters.
12. Prepare and teach activity classes everyday.
13. Lead devotionals in cabin every night.
14. Report any serious discipline problems to the Youth Counseling Coordinator.

**Stipend:** \$750—\$950 depending on years served at Shiloh

*\*Shiloh is an equal opportunity employer\**